

# How to edit Order/Payment option?

To change order / payment option for pending orders please follow the steps given below

1. Login to <http://www.bookganga.com>
2. Go to My Accounts -> My Orders



3. On My Orders Page you will see Pending Orders Section, click on Proforma Invoice # which you want to edit.

## Pending Payment Orders

Proforma Invoice #	Books	Transaction Detail	Action
12133100509	1857 Chi Yashogatha (1 X Rs. 27.00)	Date : 9 May 2012 02:26 PM Payment Mode :Net Banking / Bank Deposit Total amount: Rs. 39.00	<a href="#">Payment Detail Form</a>

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4. On Order Proforma Invoice page click on "Edit" button to edit order.

## Order Proforma Invoice

Proforma Invoice

Consignee	Proforma Invoice No.	12133100509
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 [Edit](#)

- It will take you to cart with Books/eBooks you have already chose. You can add any other Book/eBook by clicking on “Continue Shopping” or you can proceed to place this order by clicking on “Checkout”.

**1 Your Order >>** **2 Shipping Detail >>** **3 Payment Method >>** **4 Order Preview >>** **5 Payment Detail**

**Shopping Cart** You have 1 item(s) in your shopping cart. [Continue Shopping](#) 

Book Detail	Price	Quantity	Subtotal	
 <b>१८५७ ची यशोगाथा</b> Publication:दिलीपराज प्रकाशन प्रा. लि. Category:Historical	Rs. 27	<input type="text" value="1"/>	Rs. 27	<input type="button" value="x"/>
<b>Grand Total</b>			<b>Rs. 27</b>	

[Update Cart](#) [Checkout](#)

- On Shipping Details page fill Shipping Information & Billing Information, click on “Continue” button.
- On Payment Method page choose your Payment Option and click on “Continue” button.

**1 Your Order >>** **2 Shipping Detail >>** **3 Payment Method >>** **4 Order Preview >>** **5 Payment Detail**

Please provide the following details to complete the order

**Payment Details - Show Details**

\*Payment Options ⓘ  Cheque / Demand Draft  Bank Deposit

Online Payment (Credit Card / Debit Card / NetBanking)

 [Continue..](#) [Cancel](#)

- On Order Preview page please verify your order details and click on “Confirm Order”.
- Complete your payment process & you will get your order confirmation message.